

# **Travel Voucher System Customer Meeting**

## **August 3, 2006**

### **Agenda**

- **Welcome, Introductions, Opening Comments**
- **Where We've Been**
- **TVS Status**
- **TEMS Customer Benefits**
- **Where We're Going**
- **Customer Communications**
- **Q & A**

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## **Where We've Been**

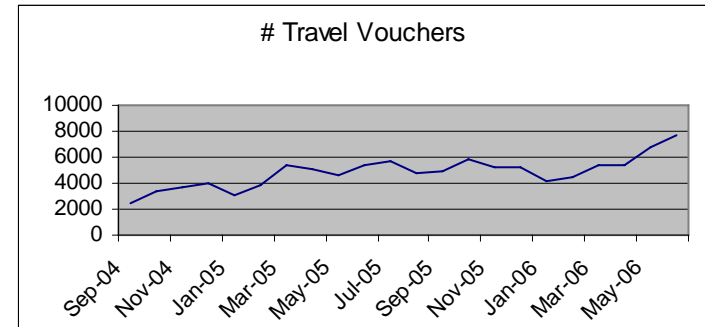
- **Aug. 2004: Travel & Expense Management System proposal approved for 05-07 biennium by OFM Portfolio Steering Committee (includes pre-approval and other expense management)**
- **March 2005: Last Customer Meeting – gathered ideas & requirements**
- **April 2005 – Sept. 2005: Owen & Denise documented the current & proposed system requirements & business rules**
- **Sept. 2005 – April 2006: TEMS Feasibility Phase**
  - **Requirements Review w/ User Group**
  - **Alternatives Analysis**
  - **Conceptual Approach to the Roadmap Recommendations**
  - **Recommendation – Build it**

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### TVS Status

- \* **# User Agencies has increased**
- \* **# Vouchers have increased**
- \* **Rate change FY07-09**



### TEMS: Customer Benefits

- **Expand the scope of TVS – pre-authorization & other expense management**
- **Accessible (follows guidelines for access by individuals with handicaps)**
- **Expanded reporting & querying**
- **Improved deployment – nothing loaded on the user's desktop**
- **Improved administration for adding, inactivating, and changing user profile information (interface with HRMS)**

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### **Where We're Going**

#### **May – July 2006: TEMS Implementation**

- **Roadmap Recommendations**
- **Common Vision**
- **Use Cases**
- **Requirements Elaboration**
- **Issues**
- **Implementation Plan**

#### **Aug. 2006 +**

- **Phase 1 (Current Functionality+, Deployment, Accessibility)**
- **Phase 2 (Pre-approval)**
- **Phase 3 (Reporting & Querying)**
- **Phase 4 (Other Expenses)**
- **Phase 5 (HRMS Interface)**

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## **Customer Communications**

**TEMS Web Site:**

**<http://www.ofm.wa.gov/accounting/tems/default.asp>**

**Customer Meetings: Twice a year??**

**User Group:**

**Help w/issues, review preliminary products, testing**

**Steering Committee:**

**Resolve issues, executive view**

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# **Questions?**